

# Leonardo da Vinci Parent Teacher Council (PTC)

## Meeting Minutes

April 3, 2024, 6:30 P.M.

4701 Joaquin Way, Sacramento, CA 95822

<b>PTC Officers and Chairs</b>		
<p><b><u>Executive Board</u></b>            PTC Officers:            Johnny Colón, <a href="#">President</a>            Kendra Nickel-Nguy, <a href="#">President Elect</a>            Nathalie Ortiz*, <a href="#">Treasurer</a>            Elizabeth DeFazio, <a href="#">Secretary</a>            Randee Rolfe, <a href="#">VP of Membership</a>            Gwen Bogart, <a href="#">VP of School Climate</a>            Morgan Sellars, <a href="#">VP of Fundraising</a>            Kelly Hutnick, <a href="#">VP of Facilities</a></p> <p><b><u>School Administration:</u></b>            Devon Davis, <a href="#">Principal</a>            Tiffany Ballard*, <a href="#">Vice-Principal</a></p> <p>*Absent            **Via teleconference</p>	<p><b><u>Committee Chairs</u></b>            Nicole McDavid, <a href="#">Learning Garden</a>            Mike Ruger*, <a href="#">Science &amp; Technology</a>            Erika Almazan, <a href="#">Culturally Inclusive Education</a>            Patricia Hester*, <a href="#">Historian</a>            Sarah Pye, <a href="#">Newsletter</a></p> <p>PTC Members Present: 10            All individuals present: 21</p>	
<b>Agenda Item</b>	<b>Major Discussion/Motions</b>	<b>Action Taken/Items</b>
<b>Call to Order</b>	President called the meeting to order at 6:36PM	
<b>Preliminary Matters</b>		
<b>School Reports</b>		
<b>Principal</b>	<ul style="list-style-type: none"> <li>Upcoming school year 4<sup>th</sup>-6<sup>th</sup> grade class size will decrease to 30 students per class. There will be a 5/6<sup>th</sup> split class to account for all current students.</li> <li>100% rollover of staff for next year but will have 1 teacher opening for 5/6 split class.</li> </ul>	None

	<ul style="list-style-type: none"> <li>• Summer school sites have not been selected, but likely will be at LdV. Will run 5 weeks starting 6/24/24. 8am-12noon will be academic and 12-5 will be ACES enrichment.</li> <li>• Next week M-W 8<sup>th</sup> grade to Sea Lab field trip</li> <li>• This coming Friday middle school dismissal is at 1:30</li> <li>• 5<sup>th</sup> grade is going to Westminster Woods 4/22-25</li> <li>• CASP testing starts May 1, will be testing 3-8<sup>th</sup> grade</li> </ul>	
<b>Assistant Principal</b>	Not present	None
<b>Faculty Report</b>	<ul style="list-style-type: none"> <li>• Ms. Meade from 3<sup>rd</sup> grade is asking PTC for help with funds to make staff room more comfortable.</li> <li>• Mr. Moore attended to Thank PTC for all the help</li> </ul>	<p>Motion to provide funds to set up staff break room.</p> <p>Randee Rolfe moves, Kendra Nickel-Nguy seconds</p> <p>Approved Unanimous</p>
<b>Executive Board Reports</b>		
<b>President</b>	<ul style="list-style-type: none"> <li>• Vote to amend bylaws limited to executive board members</li> <li>• Once approved will be published in newsletter then will be voted on at the next meeting</li> </ul>	<p>Motion to Amend Bylaws</p> <p>Kendra Nickel-Nguy moves, Randee Rolfe seconds</p> <p>Approved (10 ayes, 0 nays, 0 abstain)</p>
<b>President Elect</b>	<ul style="list-style-type: none"> <li>• Ideas for changing hours tracking for next year so it is less tedious for volunteers: <ul style="list-style-type: none"> <li>○ Base hours allotted for each position such as PTC, class manager</li> <li>○ Acknowledge hours in newsletter</li> </ul> </li> <li>• Chelsea Tibbs here to talk about Renaissance Fair: April 26 need lots of volunteers for fair in addition to volunteering with classroom</li> </ul>	
<b>Treasurer</b>	Not present, no report	
<b>Secretary</b>	Presentation of the March minutes.	<p>Elizabeth DeFazio moves, Johnny Colón seconds</p> <p>Approved (15 ayes, 0 nays, 1 abstain)</p>

<b>VP of Membership</b>	No report	None
<b>VP of School Climate</b>	<ul style="list-style-type: none"> <li>• Staff and teacher appreciation week coming May 6 <ul style="list-style-type: none"> <li>○ Plans each day and breakfast every morning</li> <li>○ Will need lots of volunteers to help</li> </ul> </li> </ul>	None
<b>VP of Facilities</b>	<ul style="list-style-type: none"> <li>• No report</li> </ul>	
<b>VP of Fundraising</b>	<ul style="list-style-type: none"> <li>• Crab feed tickets are not selling quickly, need all sales by 4/18 to order crab</li> <li>• Needs volunteers to help with getting auction items</li> <li>• Looking at selling tickets in front of school</li> </ul>	
<b>VP of Educational Enrichment</b>	None – Position is vacant	None
<b>Other Reports</b>		
<b>CIE Chair</b>	No updates	None
<b>S&amp;T Chair</b>	Not present	None
<b>Historian</b>	Not present	None
<b>Public Comments</b>		
<b>Old And New Business</b>		
<b>Old Business</b>	None	None
<b>New Business</b>	None	None
<b>List of Motions</b>		
<b>Motion to provide funds for staff breakroom</b>	<b>Description:</b> To provide funds to set up staff break room.  (Randee Rolfe moves, Kendra Nickel-Nguy seconds)	Approved (Unanimous)
<b>Motion to Amend Bylaws</b>	<b>Description:</b> To amend the Bylaws. Voting is open to Executive Board Members (Kendra Nickel-Nguy moves, Randee Rolfe seconds)	Approved (10 ayes, 0 nays, 0 abstain)
<b>Motion to Adopt the March meeting minutes</b>	<b>Description:</b> To adopt the minutes of the March meeting.  (Elizabeth DeFazio moves, Johnny Colón seconds)	Approved (15 ayes, 0 nays, 1 abstain)
<b>Adjournment: 7:49PM</b>		

Submitted by:

A handwritten signature in black ink, appearing to read 'Elizabeth DeFazio', written over a horizontal line.

Elizabeth DeFazio, Secretary

Date: 4/10/24