

Leonardo da Vinci Parent Teacher Council (PTC)

Meeting Minutes

November 6, 2024, 6:30 P.M.

4701 Joaquin Way, Sacramento, CA 95822

PTC Officers and Chairs

Board Members and Officers:

Jane Mandell, President
 Nathalie Ortiz, Treasurer
 Elizabeth DeFazio, Secretary
 Randee Rolfe VP of Membership
 Gwen Bogart, VP of School Climate
 Morgan Sellars, VP of Fundraising
Rotating Faculty Member
 Devon Davis, Principal

School Administration

Devon Davis, Principal
 Tiffany Ballard, Vice-Principal

Newsletter Contact: Sara Pye
 ldvnewsletteritems@gmail.com

*Absent
 **Via teleconference

Committee Chairs

Chelsea Tibbs, Renaissance Faire
 Mike Ruger, Science & Technology
Nathalie Ortiz, Treasury Funds
Gwen Poggi, Gratitude
 Erika Almazan, Culturally Inclusive Education
 Kelli Hutnick, Facilities Chair
Randee Rolfe, DaVinci Dash
Morgan Sellers: Fireworks/Crab feed
 Tracey Zavala*: Arts Education

Committees Without Chairs: Learning garden, Winter Faire/Boutique

PTC Members Present: 12
 All individuals present: 20

<u>Agenda Item</u>	<u>Reports/Significant Items</u>	<u>Action Taken/Motions</u>
Call to Order	President called the meeting to order at 6:30PM	
Preliminary Matters	Welcome & Introductions	
School Reports		
Teacher Representative	none	
Principal	<ul style="list-style-type: none"> Teacher Mark Sirard was arrested on Monday on charges of child pornography. There were no prior allegations. Administration was notified by law enforcement that he was under investigation in May 2024 and he was immediately put on leave. No information was shared at that time for the integrity of the investigation. The school community was notified on Tuesday morning after finding out about arrest on Monday 	

	<p>night. An investigator involved with the case will be on campus Thursday, November 14th at 6pm to answer any parent or community questions. Mrs. Davis is also available to answer any questions she can, and she is happy to speak to anyone who has questions.</p> <ul style="list-style-type: none"> • Please notify the school if you have TK or kindergarten siblings that you plan to enroll next year. Parents will need to attend a sibling meeting in February. 	
Assistant Principal	<ul style="list-style-type: none"> • Girls' volleyball and flag football both ended in 2nd place • ASB election on Tuesday • Parent teacher conference dates 11/14-11/22 • Basketball camp will be offered 11/18-11/22 for 2nd-6th graders. More information is available in the PTC newsletter 	
Executive Board Reports		
President	<ul style="list-style-type: none"> • <u>vacant</u> 	
Vice President (Jane)	Jane Mandell nominated to fill the vacant position of president for the remainder of the current academic year.	<p>Motion to fill vacant president position for the 2024-25 school year</p> <p>Randi Rolfe moves, Tiffany Ballard seconds. Approved (unanimous)</p>
Treasurer (Nathalie)	<ul style="list-style-type: none"> • Presentation of the profit and loss and budget sheet 	
Secretary (Elizabeth)	Presentation of the October minutes.	<p>Motion to adopt October minutes.</p> <p>Elizabeth DeFazio moves, Tiffany Ballard seconds Approved (unanimous) 1 abstain</p>
VP of Membership (Ranee)	See below for Davinci Dash information	
VP of School Climate (Gwen)	<ul style="list-style-type: none"> • Has a wonderful committee who helped with bringing bagels for the teachers on the day after Halloween. • Will be giving out certificates for volunteers who have logged their hours through signup.com 	
VP of Fundraising (Morgan)	<ul style="list-style-type: none"> • Thank you to everyone who has completed a fundraiser request form. The new system is working well. • (See below for Crab Feed Information) 	
Other Reports		
CIE (Erika)	<ul style="list-style-type: none"> • Will be moving to hybrid meeting, can do zoom or in person • Committee meets first Monday of every month. 	
Science & Technology (Mike)	<ul style="list-style-type: none"> • One month from Family Science night scheduled 12/6. Will have food trucks available. Will need volunteers. 	
Facilities (Kelli)	<ul style="list-style-type: none"> • Workday this Sunday 9-12, please sign up in newsletter • Will have coffee and donuts • LdV alumni from West Campus will be cleaning up the learning garden 	

Fireworks (Morgan)	Contract with company has been completed	
Crab Feed (Morgan)	<ul style="list-style-type: none"> The Crab feed is moving to March 15, 2025. Tickets and tables will be available for purchase through March 1, 2025. Sponsorship opportunities for businesses are available as well. There will be a full bar, a DJ and dance floor this year 	
Davinci Dash (Randee)	<ul style="list-style-type: none"> Davinci Dash is this Friday. Participation is \$1 per child, still need more kids participating. Everyone 1-3rd grade has been given t-shirts. 4-6 grade needed to order in advance Event will be done before lunchtime this year. Need volunteers to help with the dash. Do not have a DJ this year, if anyone is available to help 	
Gratitude (Gwen)	Reminding upper grade families to please continue volunteering. Many hands make light work	
Arts (Tracey)	Not present	
Ren Faire (Chelsea)	<ul style="list-style-type: none"> April 11 will need lots of volunteers. Will be donating/recycling costumes 	
Winter Fair	In need of volunteers, still needs a treasurer	
Public Comments		
	none	
Old and New Major Business		
Old Business	none	
New Business	none	
List of Motions		
Motion to fill vacant president position for the 2024-25 school year	<p>Description: Jane Mandell to fill the recently vacated position of president for the remainder of the school year.</p> <p>(Randee Rolfe moves, Tiffany Ballard seconds)</p>	Approved (unanimous)
Motion to Adopt the October meeting minutes	<p>Description: To adopt the minutes of the October meeting.</p> <p>(Elizabeth DeFazio moves, Tiffany Ballard seconds)</p>	Approved (unanimous, 1 abstain)
Adjournment: 7:08 PM		

Submitted by:



Elizabeth DeFazio, Secretary

Date: 11/15/2024

